



City Manager's Report: September 6, 2022

Projects, Updates, Community Information, Staffing, General Operations

ECONOMIC DEVELOPMENT PROJECTS		
152 Howard Street - \$725,000 Rental Rehab Grant (Federal)	\$1.2 million project to rehab building to add 7 new residential units – 4 of which will be low income for 5 years. Façade restoration is included. MEDC announced to owners that this grant program does not fit with the project. We are awaiting their alternative proposal to continue redevelopment efforts. This project has local tax abatements.	On hold
Westown craft brewery – tentative \$400,000 CRP grant	\$800,000 project to redevelop a historic Westown storefront building into a craft brewery and upper story housing. Total state grant amount estimated at \$400,000 through the Community Revitalization Program grant	Application being drafted
123 N Washington project – estimated \$750,000 CRP grant	\$2.9 million redevelopment of downtown building to include 11 new upper story residential units and a restored historic façade. This project includes local tax abatements.	Application submitted
Old Middle School project	Estimated \$12-\$15 million redevelopment to include 50-54 new residential units. This project will most likely include LITEC and historical tax credits. This project was granted a 4% PILOT for the life of the mortgage but only for the previous developer. The new developer will ask for a similar PILOT ordinance to be granted.	OPS sold property to Venture, Inc. 4% PILOT ordinance in process
114 W Main St Upper Story Housing - \$700,000 rental rehab grant	This project will add 7 new residential units on the 3 rd floor of this downtown building. The first two floors are commercial. This project includes tax abatements already granted.	Application submitted.
TOTAL ECONOMIC DEVELOPMENT PROJECTS	\$19,900,000	

NON-CITY PROJECTS OF PUBLIC INTEREST		
Matthews Building Site	Contractors on site Sept 2 to start completion of demolition on remaning one story section. After, site will be backfilled and seeded. Fence will be taken down after site made secure. Owners indicated they would “white-box” the property and sell.	
Lula’s Building – Fire Damage	Contractor demolition permit submitted and approved. Building will be demolished, leaving Lily Pearls intact.	
City Club Building – Sky Bridge Demolition	Contractor has submitted demolition permit. It was approved and now they are working to schedule the tear down. City is mediating between contractor, consumers, and surrounding property owners in the hopes that power will not be interrupted during the tear down. Waiting to hear back from Consumers	

	on a possible solution. If none are available, court-ordered demolition will move forward, power interruption or not.	
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Project Name	Status	
ZONING AMENDMENTS		
City of Owosso	Amendments and rewrite of the City’s zoning ordinance – 15 to 18 month process: Staff have begun reviewing 1 st drafts of zoning chapters.	
SITE PLANS		
219 N Water	Former middle school for residential development of 50 units (approved by Planning Commission on 08/22/2022)	
737 W Main	Drive thru variance and site plan review for a Pizza Hut (pending approvals in September)	
LAND DIVISIONS/COMBINATIONS		
815/823 Hammont	Pending lot splits for new 3 new homes to be built	
BUILDING PERMITS – COMMERCIAL		
1750 E South St Suite 101	Renovations to existing Suite for Processing	
1110 W Main	Demolition of house to be used for a parking lot	
306 N Gould	Renovations to the former Social Security building for an oral surgeon’s office	
MARIHUANA LICENSES		
GROW		
1. 1750 E South St	Medical (did not renew) Recreational (renewed)	Renewed – July 2022
2. 1370 E South St	Medical/Recreational/Excess	Issued Med & Rec – Oct 2021, Issued Excess – Nov 2021
3. 1400 McMillan	Medical	In Process-Renovations to existing building
4. 1465 McMillan	Medical	In Process-New build
5. 1500 McMillian	Medical	In Process-Renovations to existing building – Extension granted to 12/31/2022 due to supply back orders.
6. 1455 Industrial	Medical Recreational Application is Pending	Issued Feb 2022 Conditional license issued July 2022
7. 1410/1420 Hathaway	Medical and Recreational	In Process-Renovations to existing buildings and new
8. 403 State St.	Medical and Recreational	In Process-Renovations to existing buildings
PROCESSING		
1750 E South St Ste. 1	Medical and Recreational	Conditional license issued August 2022
RETAIL		
1. 117 W Main St	Medical and Recreational	Opened Oct. 2021
2. 1115 Corunna	Medical and Recreational	Opened July 2022
3. 901 W Main	Medical and Recreational	Renewed – May 2022
4. 116 N Washington	Medical and Recreational	Renewed – January 2022

Grants			
Grant	Amount	Status	Description
Drinking Water State Revolving Loan Fund	\$1,033,750	Preliminary Award - 2023	This grant will help with lead service line replacement, water main replacement, and well upgrades. It's part of a \$4,045,000 project to continue improving the Owosso water system. Water Main: North, Lee, Clyde, Lunn, Huron, Milwaukee. Lead Service replacements in water main project areas. SCADA upgrades at water treatment plant. Improvements to Palmer 3a and Juniper wells. Fishbeck water study. Remainder of cost will be paid with low interest SRF loans.
Clean Water State Revolving Loan Fund	\$1,412,500 plus \$5,300,000 loan forgiveness	Preliminary Award – 2023	This grant plus loan forgiveness program will partially fund the replacement of the 3 treatment towers at the wastewater treatment plant. Total cost of the project is \$13,425,000. The remainder of the cost will be paid with low interest SRF loans.
Railroad Grade Repair Grant	\$181,653	Awarded	This grant is from MDOT and will fund the replacement of the railroad crossing at S. Cedar Street.
ARP Grant – Medicare/Medicaid/CHIP	\$80,708	Award Updated	The Department of Health and Human Services (HHS), through the Health Resources and Services Administration (HRSA), is making payments to providers based on the amount and type of Medicare, Medicaid, and Children's Health Insurance Program (CHIP) services provided to rural beneficiaries from January 1, 2019 through September 30, 2020. Initial award was \$56,200. An additional \$24,530 was awarded in Dec 2021.
ARPA Funding	\$1,510,000	Awarded	1 st payment received. Last payment will be received in 2022. Public online survey completed. Waiting on Council members to submit project application scoring to staff. \$750,000 has been allocated to water infrastructure.
MSHDA NEP Grant	\$41,250	Cancelled	Used to assist low-income home owners with eligible exterior home improvements up to \$7,500. Eligible applicants have been notified of awards and contractors have been hired. Projects and grant cancelled due to supply chain delays and contractor unable to wait any longer.
DNR Grant for Holman Pool Building	\$150,000	Cancelled	Bids came back more than twice what was budgeted for the project due to increases in labor and material costs. The building will be used for storage.
EGLD DWAM Grant	\$460,000	Awarded	Work scope includes investigating 364 water service lines through the city, updating distribution system material inventory, and updating the water asset management plan. Project is under design phase by OHM Advisors. Water service line material investigation inside the building at the water meter has been completed at roughly 200 locations. Potholing at curb stops by contractor to follow. The project is funded by a grant from the State of Michigan.
EGLD Service Line Replacement Funding	\$3,000,000	Awarded	Owosso's application was scored the highest this round. Project plan submitted July 1, 2021. This is 100% forgiven loan (Booker Funding) through the state's revolving loan fund program. Dollars will be used to replace water service lines subject to LCR requirements.
EGLD Service Line Replacement Funding (2)	\$1,345,000	Awarded	This partial loan forgiveness funding is tied to the application above. This project involves more LSR replacements coupled with the replacement of the Center St water main and rehabilitation of the water system elevated towers. This opportunity is 30% Booker

			forgivable. Remainder of this project will need ARPA funding to complete.
FEMA SCBA Grant	\$250,000	Denied	This grant replaces the OFD's breathing apparatuses. This is the second year we have been denied.
FEMA Radio Grant	\$1,200,000	Denied	This grant was in conjunction with other municipalities to replace OFD's radio units.
Federal COPS Grant	\$582,875 over 3 years	Denied	This grant funds up to 3 new police officer positions for 3 years. If awarded, the city would be required to continue funding these positions for an additional year.
Saginaw WIN Grant	\$10,500	Awarded	To help fund the Middle School area kayak launch.
USDA Police Cruiser Grant	\$17,500	Awarded	To pay 55% of the cost of a replacement police cruiser.
Safe Routes to School	\$600,000	Applied	To improve certain areas of sidewalk around the city and add sidewalk where needed to improve school safety. Partnership with OPSD for application submittal.
Consumers LED Rebate	\$5,460	Completed	Replace light fixtures in City Hall with more efficient LED lights
Small Urban Grant	\$375,000	Denied	Reconstruct Chipman St from Beehler to M-21.
MEDC WRI Grant	\$1,600,000	Denied	Replace water main, streets, and LSLs on Center, Clyde, Huron, Lynn, and Milwaukee Streets. 25% match required.
MCACA Grant	\$82,500	Denied	Replace library AC, Library steam pipes, Gould House heat and AC, and Castle boiler. Required \$82,500 match. Will know in September, 2021 if we are awarded.
Small Urban Grant	\$375,000	Awarded	Reconstruct Gould St from Oliver to Moore.
T-Mobile Hometown Grant	\$45,300	Denied	Possibly help fund the Middle School Kayak Launch project so no millage money would be needed to complete the project. This would add to the Saginaw WIN Grant already awarded.
Wellhead Protection Grant	\$52,000	Denied	Fund wellhead educational activities, groundwater audit, wellhead protection software, and update the city's wellhead plan.
\$4.8 Billion Infrastructure Bill – State of Michigan	N/A	N/A	\$4.8 billion has been allocated for various infrastructure projects around the state. Some of this will be going towards water infrastructure projects either through the state SRF process or competitive grants. It is unclear what the application process for Owosso will be at this point.
\$1.15 Billion Pension Funding Bill – State of Michigan	N/A	N/A	\$1.15 billion has been proposed by the House of Representatives in Lansing to help fund pension shortfalls for Michigan communities with unfunded liability. \$250 million will go to communities like Owosso with a pension funding level of 60% or greater. This bill has not passed the Senate. We are monitoring this legislation.
Consumers Tree Planting Grant	\$2,600	Awarded	Consumers Energy's tree planting grant program to assist with annual fall tree planting in 2022.
TOTAL GRANTS AWARDED	\$14,274,671	<i>Grants Denied</i>	\$4,187,675

STREETS AND SIDEWALKS

2022 Chip Seal Project	Osburn Lakes Neighborhood	Prep street and apply coat of chip seal. Contract awarded to Highway Maintenance. Postponed until August because of asphalt emulsion supply issues.	Summer 2022
	Moore- Gould to Jackson	Prep street and apply coat of chip seal. Contract awarded to Highway Maintenance. Postponed until August because of asphalt emulsion supply issues.	Summer 2022

	North – Gould to Mallard Circle	Prep street and apply coat of chip seal. Contract awarded to Highway Maintenance. Postponed until August because of asphalt emulsion supply issues.	Summer 2022
2022 Street Patch Program		Work scope includes patches on various streets within the city of Owosso needed for water main breaks, sewer repairs, etc. Smith Sand & Gravel will perform the work in the final year of their two year contract. The first list of patches is about 95% complete. A second list of patches is planned for the fall.	Fall 2022
2022 Sidewalk Program		Work area includes the streets bounded by N Oak, E Oliver, N Gould, and E Main St along with outside area repairs. Contract has been awarded to Lopez Concrete Construction. Sidewalk removal and replacement began the week of August 22, 2022. Work is about 20% complete.	Fall 2022
Street Projects	Center Street: King to North	Work scope includes crush and shape with asphalt pavement construction (south end) and asphalt pavement rehabilitation and select curb and gutter replacement (north end). Hearing of Necessity is scheduled for the September 6, 2022 city council meeting.	2023
	North Street: Hickory to M 52	Work scope includes pavement rehabilitation with select curb and gutter replacement, ADA sidewalk ramps, select sidewalk repair, select storm sewer replacement, and permanent pavement markings and signing; water main replacement and water service line replacements. Project is a MDOT Small Urban Program project. Grade Inspection meeting with MDOT scheduled for September 1, 2022.	2023
	Lee Street: Clark to Ada (petition)	Work scope includes pavement rehabilitation with select curb and gutter replacement, ADA sidewalk ramps, sidewalk replacement, and select storm sewer replacement; water main replacement and water service line replacements. Project was initiated by citizen petition. The water main portion of the project was submitted as part of the State of Michigan Department of EGLE 2023 Drinking Water Revolving Loan Fund project plan. Projects being funded will be announced around October. Hearing of Necessity for street work is scheduled for the September 6, 2022 city council meeting.	2023
	Jerome: Hickory to Oakwood	Work scope includes crush and shape with asphalt pavement construction along with minor drainage upgrades. Project is on hold until funding is available.	Design phase. Then on hold pending funding.
Downtown/DDA	Replace overhead street lights and poles	Select replacement of street lights with new chairman lights and LED bulbs. In partnership with DDA. \$275,000 APRA awarded project	Efforts to begin in FY 22-23

	EV Station Update	Both stations are now repaired and operational. DDA staff requested another year on the warranty due to constant issues with equipment.	
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UTILITIES (Water and Sewer)			
Project	Project Name/Description	Status	Completed
Lead Action Level Exceedance	Filter giveaway event	Conducted 2 filter giveaway events in partnership with local and state health department. Remaining filters to be handed out at city hall for those who qualify. Email safewater@ci.owosso.mi.us or call 989-725-0545 to schedule an appointment to receive a filter curbside due to COVID lockdown.	Complete
	Filter Distribution	Distribute filters at city hall for those who qualify. See above for COVID lockdown procedures for filter giveaway.	Ongoing
	Public Education Mailer	Mail Public Education piece to every water account in the system.	Complete
	6 month lead/copper re-test	State mandated retesting for lead/copper levels 6 months after initial exceedance. Preliminary results show we are now below the action level. 1 st 6 month test results are below the state's lead action level	Complete. Passed
Lead/Galvanized Service Line Replacement	2022-2024	Work scope includes noncompliant water service lines replacements at 600 locations within the City of Owosso over a 3 year time period. Roughly 200 replacements are planned for 2022. About 30% of the water service line replacements for 2022 have been completed. Water service line replacements will continue into November.	Ongoing
Water Billing Customer Portal	ACLARA ACE Portal	Allows customer online access to monitor their water usage.	Complete
Water Treatment Plant	SCADA System	Kick-off meeting with Tetra tech was 10.30.20	In progress
	Backwash Pump and 16 inch hi service	Replace backwash pump, install redundant pump, and replace 16 inch water main in basement	Complete
Wastewater Plant	Headworks Project	Screw pumps installed. Bypass pumping has stopped. Grit chamber operational. Screeners relocated.	Completed.
	Screw pump building roof replacement	Replace roof on screw pump building.	Postponed due to cost
	Influent sampler replacement	Replace 25 year old influent sampler	Postponed
	Bisulfide tank replacement	Replace bisulfide tank	Completed
	Confined space entry equipment	Purchased new confined space entry equipment. Worker safety.	Postponed
	Sludge Truck dump box	Replace corroded dump truck box	Complete
	VFD controller rehab (5)	Rebuild/replace old variable frequency drive controllers	Completed

	Pipe hanger replacement	Replace corroded plant sewer pipe hangers. As needed. Labor in house. Pay as you go.	Ongoing
	Solids Handling Project	Demolition of old equipment in sludge tank room has begun.	Dec 2022
Water Main Replacement	Clyde St: Walnut to Shiawassee	Replace 4 inch cast iron (1970s) with 6 inch PVC. Restore street surface and replace service lines where needed.	Design phase.
	Huron St: Huggins to E end	Replace 1.5 inch galvanized with 6 inch PVC. Restore street surface and replace service lines where needed.	Design phase.
	Lynn St: Howell to W end	Replace 4 inch cast iron (1960s) with 6 inch PVC. Restore street surface and replace service lines where needed.	Design phase.
	Milwaukee St: S Lyon to S Cedar	Replace 2 inch galvanized (1960s) with 6 inch PVC. Restore street surface and replace service lines where needed	Design phase.
	Center St: W North to W King	Work scope includes water main replacement and water service line replacement along Center Street from W King to W North. All water main and water service line work is complete. Concrete restoration is complete. Asphalt patching and lawn restoration to be completed in September.	August 2022.

PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED

Project	Project Name/Description	Status	Completed
	CIS Trail Extension – Extend trail from Priest Rd. to City.	Huron & Eastern Railroad told the city they will not agree to allow the trail to run along RR right of way for liability reasons. Alternate route being pursued. This route does not involve RR at all. Would require easements through township and private property. UPDATE: State funding may be available to complete. Unclear as to what route will be used. City engineers provided estimates for state officials to seek funding.	TBD
	Canoe/Kayak Launch installation	Work scope includes constructing a kayak launch, landing area, and stairway. The project location is along the east bank of the Shiawassee River, about 60' north of the Heritage Footbridge. The contractor, Great Lakes Fusion, will build the kayak launch, landing area, and stairway. Excavation and kayak launch construction began the week of August 29, 2022. Landing area and stairway construction to follow.	Fall 2022
	Oakwood Bridge Surface Repair	DPW to replace entire surface. Material costs estimated to be \$35,000	On Hold. Bad boards replaced.

MOTOR VEHICLE POOL

DPW	Project Name/Description	Status	Completed
	HydroVac Truck	Used for less-invasive excavation and lead service line identification.	Purchased

	Valve Turning Machine	Used for valve exercising and proper operation of valves for water system maintenance	Purchased
	Lawn tractor	John Deere tractor for mowing and misc projects	Purchased
Public Safety	Ambulance replacement	Order placed. Will take 18 months. Saving \$100,000 this year and purchasing FY 2022-23. Chasing down potential new grant opportunities through USDA.	June 2023

BUILDING AND GROUNDS

Library	HVAC rehab	Replace aging air conditioning systems. 3 rd party estimate received.	Complete.
	Boiler Steam Distribution Line Replacement	The boiler for the library is in good shape. However, the distribution lines are leaky and need replacement. This would replace the entire distribution system. Multiple patches have been installed and the leaks are just appearing in new areas. Unlikely to be completed with MCACA grant denial.	TBD
Gould House	Landscaping improvements	Remove most of existing overgrowth and plants. Prep for future landscaping plan implementation. Plan completed by Nash Nursery.	Pending contractor availability for removal and funding for new landscaping plan.
City Hall	Finance wing carpet replacement	Postponed due to COVID. Carpet purchased.	Complete
	Security and Accessibility - IT	Replace/Add technology at city hall for security and accessibility. Replace old doorbell on basement entry and upgrade silent alarm system.	Postponed for supply delays
	Replace laserfiche server	Replace 20 year old server that holds many electronic city records for the clerk's office	September 2022
	Wireless accessibility	Replace and add routers for better WiFi coverage in city hall. Current dark areas on all floors will be corrected. Speed increased	September 2022
	Replace phone system routers	These routers connect all city facilities on one phone system. Current routers are no longer supported by Cisco.	September 2022
	Recharge server room Halon Syst	The gas fire suppression system in the server room needs to be recharged	September 2022
	Police Body Cameras	Purchase and equip officers with body cameras. Server purchased FY 19-20.	September 2022

CONTRACTS AND AGREEMENTS

OHC	Endowment Fund Agreement with Shiawassee Community Foundation	OHC to invest endowment fund with Community Foundation.	In process
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